

## *Step-by-Step*

# Adjusting System Settings in the Multiple Users Environment

If you are using the Multiple Users feature in Mac OS 9, you may need to adjust certain system settings to allow users to record sounds, change the number of colors displayed on the monitor, or turn virtual memory or file sharing on or off. This Step-by-Step Card explains how to do this.

The Multiple Users feature allows you to set up your computer to be used by more than one person. A unique environment is set up for each user, and you can specify which applications and locations each user can access. You have a choice of three types of environments for each user: Normal, Limited, and Panels. (See “Setting up your computer for multiple users” in Mac Help for more information on these options.)

Users who have the Limited or Panels options selected for them may have a problem with recording sound, adjusting the colors displayed on the monitor, or modifying virtual memory or file sharing settings. If a user experiences such a problem, the person specified as the “owner” in the Multiple Users control panel can follow these steps to correct the problem:

- 1** Choose Control Panels from the Apple (🍏) menu, then choose Multiple Users from the submenu.
- 2** In the Multiple Users control panel window, make sure that On is selected for Multiple User Accounts.
- 3** Select the name of the user whom you want to record sounds, or create a New User for that person. Click Open. Select Limited or Panels, whichever option you have selected for that user.
- 4** Click the triangle next to Show Setup Details. (If the text next to the triangle says Hide Setup Details, the information is already displayed and you do not need to click the triangle.)
- 5** Click the Applications tab if it’s not already selected.
- 6** Click Add Other.

- 7** Navigate to the System Folder on your hard disk, and then to the Control Panels folder. Click the name of one of the control panels you want the user to be able to access.
  - The Sound control panel allows the user to specify the sound input device and to adjust the sound level.
  - The Monitors control panel allows the user to change the number of colors displayed on their screen and the display resolution.
  - The Memory control panel allows the user to modify virtual memory settings.
  - The File Sharing control panel allows the user to start or stop file sharing and to adjust user access privileges.
- 8** When the control panel is selected, click Open.
- 9** Repeat steps 6 through 8 for each control panel you want to allow the user to access.
- 10** Close the Edit New User window by clicking its close box.
- 11** Close the Multiple Users control panel window.

The user can now access any of the control panels that you specified. To open those control panels, the user needs to open the System Folder on the hard disk, then the Control Panels folder, then the specific control panel they need to adjust.